



Request for Adoption of Textbook and/or Supplementary Books/Instructional Materials* Chaffey Joint Union High School District

Complete applicable items and submit to librarian for verification. (Please type or print.)

Name of School: _____ Date: _____

Library/Department: _____ Teacher/Team: _____

Title: _____

Author: _____

Edition: _____

Publisher: _____

Copyright Year: _____

Cost per book: _____

Binding Type:

- Print 13 Digit ISBN: _____
- ebook 13 Digit ISBN: _____
- Bundle 13 Digit ISBN: _____

Provide a Brief Summary of Text (may include additional information as needed):

This request is submitted for review for the following purpose (check one):

- Board Approval of Textbook
- Board Approval of Core Text for Whole Classroom Use
- Board Approval of Supplementary Books/Instructional Materials (indicate which):
 - Workbook
 - Book Club/Literature Circle for Small Group Use

Course(s) title in which the book is to be used (if applicable): _____

Please provide the following in your request:

1. who has read the book,
2. the intended instructional use, and
3. the rationale for its use. For the rationale, be ready to reference [CA Content Standards, Frameworks,](#) and the [Standards for Evaluating Instructional Materials for Social Content.](#)

(For Library and Office Use Only)

Submitted: _____
(Department Chair)

Verified: _____
(Librarian)

Approved: _____
(Principal)

Date: _____

Date of Adoption: _____

Catalog ID#: _____

***Note: All materials being requested for adoption or approval must accompany this request.**